



Branch 03512

CB no.	
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EDUCATION COURSE EXPENSES

Please send to: Eddie Brand, Unison Branch Secretary @ Waterloo HQ with supporting receipts.

Name	<input type="text"/>
Address	<input type="text"/>

Please note, all expenses must be accompanied by a valid receipt.

<u>DATE</u>	<u>COURSE ATTENDED & VENUE</u>	<u>Course no.</u>	<u>TRAVEL</u>	<u>SUBS</u>
			£	£
			£	£
			£	£
			£	£
			£	£
			£	£
			£	£
			£	£
			£	£
			£	£
			£	£
			£	£
SUB TOTALS			£	£

Payment by BACS <input type="checkbox"/>	Cheque <input type="checkbox"/>	(Tick one)	GRAND TOTAL £ <input type="text"/>
SIGNED <input type="text"/>	DATED <input type="text"/>		

<u>OFFICIAL USE ONLY</u>			
Date received	<input type="text"/>	by	<input type="text"/>
Date processed	<input type="text"/>	by	<input type="text"/>
Cheque no.	<input type="text"/>	BACS ref.	<input type="text"/>