

VEHICLE WORKING GROUP
5TH APRIL 2018
14.00
WATERLOO HQ CONFERENCE ROOM

Present : Justin Wand (Chair) Adam Harding Jason Challen Nick Pope Paul Farrow Paul Stewart Peter Rhodes Simon Parker Maureen Knight	Apologies : Brian Reynolds Chris Vale David Haylett David Leach Douglas Crates Eddie Brand Kerry Fowler Liam Lehane Marc Rainey Marcus Davis Steven Pope Tim Stephens
ITEM	ACTION
1.	Introductions and Apologies
2.	Minutes of Previous Meeting Minutes of the previous meeting held on 16 th February 2018 were agreed.
3.	Further Actions / Matters Arising NETS Vehicle Carry Chair Serial Numbers – Carried Over PF has been in contact with Alan Clarke from Ferno who will be supply serial numbers for the chair missing serial number stickers. Ramp Vehicle Risk Assessment – Carried Over The trial has not yet taken place, it may take place later this month. DCA Tail Lift Risk Assessment – Carried Over JW to follow up and circulate findings. LP15 Location PS has e-mailed Ayo Adeyemi who is investigating any datix reports. PS is taking this to the Manual Handling Group and OPF. JW has the age profile for LP 15's in service and added the contract is due to expire later this year/early next year. NETS Side Windows Smashing PF has identified the issue. SP to bring the vehicle in for investigation of the side window blind smashing the window.
	JW
	SP

	<p>Piped Oxygen on NETS Vehicles PF to send out a process to workshops who will then put onto Tranman. JC has asked NETS staff to raise any Out of Date piped oxygen with Fleet.</p> <p>Nerve Agent Antidote Where this is to be placed on the vehicle has not been determined. PF to take up with Alison Greene.</p> <p>Anti Slip Tread on Steps PF has added the checking of Anti Strip Tread on Steps to the Workshops servicing check sheet.</p> <p>Fire Extinguishers PF has sent out a Fire Extinguisher Safety Notice to workshops advising them to put 10 year lifespan extinguishers onto vehicles. PF to arrange for a contractor to go to all NETS sites and swap out any out of date extinguishers.</p> <p>Tail Lift Training PR has written to AH confirming only 1 person trained on the new tail lift is required per vehicle. AH informed training is continuing. PS asked AH for an update on CTL training. AH to e-mail PS with the completed CTL training list.</p> <p>New Training Vehicles Booklet AH to review and update the booklet and share with the Group before publishing.</p> <p>Future of VWG MK to send invites to the Fleet Delivery Board to TS.</p>	<p>PF</p> <p>PF</p> <p>PF</p> <p>PF</p> <p>AH</p> <p>AH</p> <p>MK</p>
<p>4.</p>	<p>Risk – Standing Item AH reported an incident where a student in training came out of their seat while not wearing a seatbelt in the back of the ambulance. Seat belts should be worn at all times. AH is investigating the incident and will seek clarification on whether rear seat should be forward or backward facing.</p> <p>Vehicle Security JW informed of 2 security issues. One regarding a stolen EPRR vehicles which has been recovered and another where an LSU van was stolen which contained drug packs, this was also recovered.</p>	<p>AH</p>

	JC advised of an incident where a trolley bed came loose in the back of a vehicle, this was due to user error.	
5.	Ambulance Procurement – Standing Item DCA'S X 140 51 vehicles are in operational use, 14 are in a training role. Out of 140 vehicles all but 31 have been built.	
6.	FRU Procurement – Standing Item 5 Tiguans have been delivered to Chase Farm, Garmin to be fitted. These will be used as Team Leader Support vehicles. More will be coming through at a rate of 5 per week.	
7.	MRU Procurement – Standing Item 29 BMW's have been delivered to the dealership.	
8.	Bariatric Vehicles – Standing Item No update.	
9.	NETS Vehicles – Standing Item No update.	
10	Emergency Planning / CBRN / HART No update.	
11.	Carry Chair Update – Standing Item No update.	
12.	Trolley Bed Update – Standing Item No update.	
13.	Manual Handling Group Update – Standing Item No update.	
14.	Any Other Business PTS/NETS JC informed the last PTS contract ends at the end of April. Any excess vehicles will be decommissioned. Carry Chairs and Tracks AH enquired about servicing of carry chairs and tracks having found 3 faulty tracks. AH to send details to PF who will investigate. JW to look at schedule of maintenance for any key items which need servicing that are not allocated to a vehicle. Capital Orders Nissan Leaf Electric Cars 20 cars have been delivered for the GSM replacement role.	AH JW

The car can average 200 miles on a single charge, the GSM's cover between 7 and 20 miles per day.
They will be liveried and response capable.
Charging points to be fitted at various locations.

Vito Vans

7 vans have been delivered for Urgent Care/APP who can use a van rather than a car.

Logistics Vans

5 replacement logistics vans have been delivered.

50 Lifepak 15's and 50 1000's have been delivered.

Version 3 replacement Manger Elks are rolling out.

DATE OF NEXT MEETING

21ST JUNE 2018

14.00

WATERLOO HOW CONFERENCE ROOM