

080/16	<p>Risk – Standing Item AS advised no updates have been received so there is nothing to report. AS is meeting with Nathan Coleman to review risks associated with VWG.</p>	
081/16	<p>Ambulance Procurement – Standing Item Approval has now be given for 140 new ambulances. The build specification is being finalised. The prototype will have an external tail lift. NP is arranging for a small group to visit the convertors in Ireland in January. NP has asked EB for representatives. DH enquired whether the new vehicles will be standard as with other Trusts. NP advised that the standard vehicles are higher and would not fit into 9 stations and 2 workshops, also they would be too wide to fit through a 7 foot width restriction comfortably. NP informed the new vehicles will be 2 inches narrower and 14 inches shorter than the national specification.</p>	EB
082/16	<p>FRU Procurement – Standing Item The first batch of 60 are now complete. 58 are in service, 2 are with IM&T for Sat Nav cabling. The prototype for the second batch of 60 is in. There are amendments from the FRU User Group. The Skoda lease ends in 2017. JW advised the Ambulance response Model is looking at more ambulances and less cars. JW to share the Fleet Strategy with the Group. AH enquired about the 4 training cars with cameras. JW advised any specialised cars will be kept, also any cars that are still in good condition will be kept.</p>	JW
083/16	<p>MRU Procurement – Standing Item No update.</p>	
084/16	<p>Bariatric Vehicles – Standing Item Vehicle kit has been agreed. Operating protocols are being worked on.</p>	
085/16	<p>NETS Vehicles – Standing Item No update.</p>	
086/16	<p>Emergency Planning / CBRN / HART – Standing Item There is a national specification for 9 replacement HART vehicles. There will be 3 primary response, 3 secondary response and 3 mini buses. AC enquired if Infection Control have been involved in the specification. NP replied yes they have as this is a national specification.</p>	

<p>087/16</p>	<p>AEU Vans 3 trial vehicles are with training and the driver course is complete. There is an opinion that the steering lock turning angle is not as good as the Mercedes. The vehicle must be parked in gear with the handbrake on. A Risk Assessment is in progress. The User Guide needs updating. IL enquired whether the vehicle will have a 2 wheel chair in the back. AH informed this would possibly be a struggle, more evaluation is needed. Any issues and risks would be discussed at the Risk Assessment. IL stated the first question of a risk assessment is “Can this Risk be avoided?” IL will be involved in the trial and evaluation being organised by Peter Rhodes.</p>	
<p>088/16</p>	<p>Carry Chair Update – Standing Item CV informed the Group that the Manual Handling Group have commissioned Nick Taylor, an ergonomist to look at the track chair. Nick Taylor has been working on this for the last 2 months. He has completed evaluations at Kenton with representatives from Ferno, he has also looked at current training techniques and has some suggestions on usage and training. Ferno are looking at wheel sizes. A report should be ready early January.</p>	<p>CV</p>
<p>089/16</p>	<p>Trolley Bed update – Standing Item No update.</p>	
<p>090/16</p>	<p>Manual Handling Group – Standing Item AS confirmed Health & Safety have ownership of the Manual Handling Policy. CV advised that Nick Taylor can provide an update at a fee. Expert guidance is needed on the yearly KSR's. A Health & Safety technician to be employed.</p>	
<p>091/16</p>	<p>Vehicle Servicing Intervals JW confirmed to IL that the 13 week servicing schedule is legally compliant. JW/PF are looking at servicing and the reduction of intervals. A trial for safety/quality inspections will take place at Fulham and Romford where vehicles are locked down. If a vehicle reports to a workshop with a defect and is unmanned Fleet will carry out a safety inspection.</p>	

<p>092/16</p>	<p>Saloon Heaters IL asked for confirmation that if the vehicle heater was not working and the temperature was over 5° the vehicle would not be taken off the road. JW suggested IL takes this up with CSU PF to re-issue the bulletin regarding heaters in the RIB.</p>	<p>PF</p>
<p>093/16</p>	<p>Manger Elks IL reported that following a survey around the service there are issues with chargers. NP advised there are two types of charger which are not compatible with the two types of Manger Elk. NP to ask Manger if a universal charging connector is available.</p>	<p>NP</p>
<p>094/16</p>	<p>LA400 – Vehicle Defect Books PS advised al lot of vehicles in the NW do not have vehicle defect books. CV to arrange for Vehicle Preparation Hub to include on the vehicle VDI and hold spare books.</p>	<p>CV</p>
<p>095/16</p>	<p>Any Other Business Suction Unit Software Update AS informed work on the suction unit software update has taken place. The update is designed to overcome the power failure issues where suction units fail at full power. AS added units should be run at ½ power and then switch to full power.</p>	
<p>DATE OF NEXT MEETING 8TH FEBRUARY 2016 14.00 – 16.00 WATERLOO HQ CONFERENCE ROOM</p>		